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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 8/3.5:AP-CNS0071/13

09 May 2013

Subject: The Second Meeting of ICAO Inter-Regional
APAC/NAT AIDC Task Force Meeting (APAC/NAT AIDC TF/2)
(Bangkok, Thailand, 22-26 July 2013)

Action Required: Forward nomination forms to ICAO APAC Office
at the earliest preferably **not later than 15 July 2013.**

Sir/Madam,

I have the honour to invite your Administration to the Second Meeting of Inter-Regional APAC/NAT AIDC Task Force (APAC/NAT AIDC TF/2) to be held from 22 to 26 July 2013 at the ICAO APAC Regional Office in Bangkok, Thailand

The Objective of APAC/NAT AIDC TF/2 meeting is to progress the tasks assigned by the APANPIRG/23 and NAT SPG/48 (APANPIRG Conclusion 23/20 and NAT SPG Conclusion 48/28 refer). The meeting will continue its work based on the outcome of the first meeting of the task force (16-18 January 2013, Paris) and two WebEx meetings (27 February and 10 April 2013). Acknowledging the value of having face-to-face meeting, the APAC/NAT AIDC WebEx/2 meeting proposed to convene the Second Meeting of the Task Force in Bangkok in the third quarter of 2013.

The meeting is scheduled to start at 1000 hrs. on 22 July 2013. The registration time will be at 0930 hrs.

The tentative agenda of the meeting includes the following items:

- 1) Review the latest master comments matrix
- 2) Review of the current draft document
- 3) Incorporate comments/suggestions from team members
- 4) Agree on the further work programme and time schedule
- 5) Closure

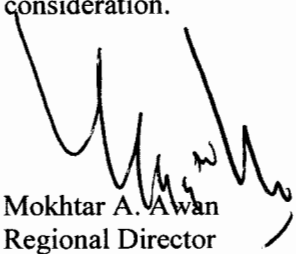
Meeting document will be made available for downloading on the ICAO secure portal <http://portal.icao.int> under the AIDC Group (registration required). The meeting document will also be posted on the ICAO APAC website in the section of meetings. All practical/administrative information is available on the ICAO APAC website: <http://www.icao.int/APAC/Pages/info-for-visitors.aspx>

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I shall be grateful, if you could make necessary arrangements to nominate expert(s) from your Administration to attend the meeting by completing the Nomination Form provided in the Attachment. The filled up Nomination Forms may be sent by FAX or e-mail to ICAO APAC Regional Office at the earliest but not later **than 15 July 2013.**

The points of contact for registration and administrative issues are Ms. Sriprae Somsri at ssomsri@icao.int and Mr. Li Peng at pli@icao.int .

Accept, Sir/Madam, the assurance of my highest consideration.



Mokhtar A. Awan
Regional Director

Enclosure: Nomination Form

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
ASIA AND PACIFIC OFFICE**

**THE SECOND MEETING OF ICAO INTER-REGIONAL
APAC/NAT AIDC TASK FORCE MEETING (APAC/NAT AIDC TF/2)**

(Bangkok, Thailand, 22 – 26 July 2013)

REGISTRATION FORM

1. Name in full : _____
(as should appear in the official listing and name tag)

2. Title or Official Position: _____

3. State/Organization: _____

4. Mailing Address: _____

5. Telephone Number: _____
Fax Number: _____
E-mail: _____

6. Hotel _____

Note 1: Participants are expected to make their own hotel/visa arrangements

**Note 2: Please download meeting materials from the ICAO Asia/Pacific website
(<http://www.bangkok.icao.int/>) prior to the meeting.**

Date Signature

After completing, please send to: ICAO Regional Office for Asia and Pacific, P.O. Box 11, Samyaek
Ladprao, Bangkok 10901, Thailand, Fax: +66 (2) 537 8199 or E-mail: apac@icao.int